

Xiamen University

Registration Process

Arrival

Arrival within the **registration period indicated on your admission notice** is strongly advised because you will get the most supports and resources that will facilitate your registration and acclimation. Earlier or later arrival can be acceptable if only you've got permitted to do so by the university.

Registration Guide

Go to the **designated site shown on your admission notice**. There may or may not have the support from volunteers on site to help you with your registration. Indicators and instructions on boards however are always an option.

Finish Registration

For your own time saving and successful registration, you may want to read the **important notes** that are as follows.

- Note: If you fail to register within the period limit and are without a permitted extension, the admission will be regarded invalid.

Important Notes

FEES & PAYMENTS

1) DETAILS OF FEES

Programme/Course	Tuition (RMB)	Accommodation fee (RMB)	Other Fees (RMB)
Bachelor Degree	18,000-20,000	750-1,500 per month	2,000
Master Degree	20,000-55,000		
Doctor Degree	24,000-42,000		
Chinese Language	3,200-26,000 (4 weeks to 1 yr)		0-2,000

Note: Other fees may include insurance fee, books fee, physical examination fee, and residence permit processing fee, etc. All the above fees are subject to change during the registration.

2) PAYMENT METHODS

Payment Methods		Accept or Not	Additional Charge	Notes
Cash	USD	No		See 3)
	RMB	Yes	0	
Credit Card		No		
Debit Card		No		
Travel Check		No		
Bank Transfer Overseas	<i>School's account, as follows</i>	Yes	Depends	<i>Please bring your payment receipt to your registration</i>

3) THREE WAYS TO “BRING” MONEY TO CHINA

- I. **CUCAS Free Money Transfer Service**- CUCAS provides this service with an aim at easing troubles for international students in terms of paying their tuition fee, accommodation fee and living expenses. For details, please check <http://www.cucas.edu.cn/server/details?id=656>.
- II. **Western Union Money Transfer** - *It's easy to send and receive money via this way.*
- III. **International Money Transfer**
When you arrive in China, you can apply a local bank card using your passport, and then you will be able to do international transactions (if activated) in a more economical way. You will find more information about international rate and functions through the local bank.

Original Documents Needed

1) Admission Documents issued by the university:

Admission Notice and JW 202 form (*For students with X1/X2 visa*)

Printed e-offer (*For students with L visa*)

No need to bring any admission documents (*For students with L visa who don't have admission package or e-offer*)

2) Physical Examination Certificate

(For students whose study length is more than 6 months)

3) Academic Documents of Highest Education, including transcripts and graduation certificate

(For degree-program students)

4) Passport

5) Passport Photos

(8 copies of the photo, the same size as in the passport)

6) Temporary Residence Permit.

(For students who live on campus or hotel, the university or the hotel will issue you a temporary residence permit; for students who rent house outside campus, these students should get it from the local public security bureau.)

7) International Insurance Card

(For students who have purchased the international insurance in their own countries)

Visa & Residence Permit

1) VISA

Visa Type	Visa Explanation	Material Required
X1 Visa	study period of more than 6 months	Admission Notice; JW202 Form
X2 Visa	study period of 6 months or less	Admission Notice; JW202 Form (if applicable)
L Visa	Tourist visa	No documents issued by the university is required

✓ X1 visa

Students with an X1 visa who plan to stay in China for more than half a year must obtain the Residence Permit within 30 days of entry in China. Those who exceed this time limit are considered illegal residents. A physical examination is required when applying for the Residence Permit.

✓ X2 visa

Students with an X2 visa are not required to hold a residence permit. "Intended days of stay" in the visa decides their days of stay in China.

✓ L visa

Students who come to China with an L visa must obtain an X visa before applying for their

residence permit, or else they can only stay in China only within the valid period designated in their L visa.

- *According to China's laws, international students, when going out of campus, must carry passports and other credentials to prove their legal stay in China.*

2) RESIDENCE PERMIT

International students have to apply the Residence Permits within 30 days after entering China and finishing their registrations.

- ✓ For students who live on campus or hotel, the university or the hotel will issue you a temporary residence permit, and the university will provide help for these students to get the residence permit.
- ✓ For students who rent house outside campus, they should go to the Public Bureau within 24 hours after enter China. And the public bureau will give details about the residence permit processing.

■ CONTACTS

Cucas Office

Tel: +86-10-82865135

Email: service@cucas.cn